

Charter

2009 -2011

PRESERVATION TECHNOLOGY AND TRAINING BOARD

A. OFFICIAL DESIGNATION.

The official designation of this Federal advisory committee is the Preservation Technology and Training Board (Board) for the National Center for Preservation Technology and Training Center, located at Northwestern State University in Natchitoches, Louisiana.

B. PURPOSE.

The purpose of the Board is to advise the Secretary of the Interior (Secretary) regarding the operations of the National Center for Preservation Technology and Training. The specific duties of the Board are to (1) provide leadership, policy advice, and professional oversight to the Center; (2) advise the Secretary on priorities and the allocation of grants among the activities of the Center; and (3) submit an annual report to the President and the Congress.

C. DUTIES AND RESPONSIBILITIES.

The duties of the Board are solely advisory and are as stated in paragraph B above.

D. MEMBERSHIP.

1. The Board will be comprised of 13 members as follows:

- a. The Secretary, or the Secretary's designee;
- b. Six members appointed by the Secretary who will represent appropriate Federal, State, and local agencies, State and local historic preservation commissions, and other public and international organizations; and
- c. Six members appointed by the Secretary on the basis of outstanding professional qualifications who represent major organizations in the fields of archeology, architecture, conservation, curation, engineering, history, historic preservation, landscape architecture, planning, or preservation education.

2. The 12 appointed Board positions will be for terms of 4 years. Board appointments will be made so that there will be overlap in at least four positions every 2 years time.

3. A vacancy on the Board will be filled in the same manner in which the original appointment was made. If no successor is appointed on or prior to the expiration of a member's term, the incumbent member may continue to serve until the new appointment is made.
4. Any member of the Board appointed by the Secretary who fails to attend three successive meetings of the Board, or who otherwise fails to substantively participate in the work of the Board, may be removed from the Board by the Secretary, and a replacement named.
5. Board members will serve without compensation, as such; however, while engaged in the performance of their duties away from their homes or regular places of business, Board members will be allowed travel expenses, including per diem in lieu of subsistence, as authorized by section 5703 of Title 5, United States Code, for persons employed intermittently in the Government service.

E. ETHICS RESPONSIBILITIES OF MEMBERS.

No Committee or subcommittee member shall participate in any specific party matter including a lease, license, permit, contract, claim, agreement, or related litigation with the Department in which member has a direct financial interest.

F. ADMINISTRATION.

1. CHARTER. The Board is subject to the provisions of the Federal Advisory Committee Act (FACA), 5 U.S.C. Appendix, and will take no action unless the charter filing requirements of Sections 9 and 14(b) of the Act have been complied with. The Board is subject to re-chartering every biennial anniversary of October 30, 1992, the date of enactment of Public Law 102-575, which established the Board.
2. DESIGNATED FEDERAL OFFICIAL. The Board reports to the Director, National Park Service, U.S. Department of the Interior, Washington, DC. The Director or a Federal employee designated by the Director will serve as the Designated Federal Officer (DFO) for purposes of section 10 of FACA to oversee the management of the Board.
3. SUPPORT AND COSTS. Support for the Board will be provided by the National Park Service, U.S. Department of the Interior. The estimated annual operating cost of the Board is \$85,000, which includes approximately one-quarter year of staff support.
4. CHAIRPERSON AND LIAISON. The Board may select members to serve 2-year terms as chairperson and vice chairperson. The President of Northwestern State University, or the President's designee, will be the liaison between the University and the Board, and is welcome to express the University's views before the Board at each meeting of the Board.

5. MEETINGS. The Board will meet at least yearly at the call of, or with the advance approval of, the DFO. All meetings will be subject to the provisions of FACA.
6. SUBCOMMITTEES. The Agency may establish subcommittees or workgroups as it deems necessary, upon recommendation of the Committee or its chair, for the purposes of compiling information or conducting research. However, such subcommittees or workgroups shall not conduct business independent of the Committee and must report their recommendations to the full Committee for consideration. The Committee Chair, with the approval of the DFO, will appoint subcommittee or workgroup members. Subcommittees or workgroups will meet as necessary to accomplish assignments, subject to the approval of the DFO and the availability of resources.
- G. DURATION AND DATE OF TERMINATION.
The Board is expected to remain in existence for as long as the National Center for Preservation Technology and Training remains in existence, or until terminated by act of Congress.
- H. AUTHORITY
The Preservation Technology and Training Board was established by Title IV, section 404 of Public Law 102-575, October 30, 1992.



Secretary of the Interior

JUN 03 2009

Date Signed

JUN 03 2009

Date Charter Filed